

**ORDINANCE 2022-01-13-0010**

**APPROVING THE REQUEST AND ACCEPTANCE OF REIMBURSEMENT FUNDING FROM THE NATIONAL BOARD OF EMERGENCY FOOD AND SHELTER PROGRAM REIMBURSEMENT FUNDS THROUGH THE AMERICAN RESCUE PLAN ACT (ARPA) BY ADDING AN AMOUNT OF \$1,002,500 FOR A TOTAL AMOUNT UP TO \$1,957,888, FOR QUALIFYING MIGRANT SERVICES EXPENSES THROUGH MARCH 31, 2022 AND AMENDING A PROFESSIONAL SERVICES AGREEMENT WITH CATHOLIC CHARITIES ARCHDIOCESE OF SAN ANTONIO, INC. IN AN AMOUNT UP TO \$500,000, FOR A TOTAL CONTRACT VALUE OF \$700,000, FOR A TERM THROUGH MARCH 31, 2022. FUNDING FOR REIMBURSEMENT WILL BE REQUESTED THROUGH THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S EMERGENCY FOOD AND SHELTER PROGRAM.**

\* \* \* \* \*

**WHEREAS**, on March 11, 2021, the American Rescue Plan Act of 2021 (ARPA) was signed into law, providing \$110 million to the Emergency Food and Shelter Program (EFSP) to help defray the costs that state and local service agencies (non-profit, faith-based, and governmental) may incur in providing shelter, food and supportive services to families and individuals encountered by the Department of Homeland Security (DHS); and

**WHEREAS**, since January 1, 2021 as part of ARPA Humanitarian Relief, the City of San Antonio, in partnership with the Interfaith Welcome Coalition, Endeavors, and Catholic Charities, the City of San Antonio has served migrants traveling through San Antonio in route to their final destinations by providing emergency shelter, food, transportation, and support services to individuals and families as they navigate the immigration process; and

**WHEREAS**, on August 19, 2021, the San Antonio City Council approved a professional services contract with Catholic Charities Archdiocese of San Antonio to provide operational funding to Catholic Charities to provide local nonprofit resource coordination, migrant travel assistance, local transportation, hotel lodging and resource coordination; and

**WHEREAS**, in order to continue providing these services, this ordinance will authorize an amendment to the professional services agreement with Catholic Charities in an amount of \$500,000 for a total contract amount of \$700,000; and

**WHEREAS**, the initial funding term of the 2021 ARPA EFSP appropriations was through December 31, 2021; and

**WHEREAS**, on December 29, 2021, the National EFSP Board provided notification that an additional application period for reimbursement requests will be opened from April 15 – 30, 2022 to review reimbursement requests for eligible expenses from January 1, 2022 – March 31, 2022; and

**WHEREAS**, due to funding limitations, primary services (food and overnight shelter) will be given priority for reimbursement; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or designee, or the Director of the Department of Human Services (DHS) or designee, is hereby authorized to request and accept reimbursement funding from the National Board of Emergency Food and Shelter Program (EFSP) through the American Rescue Plan Act (ARPA) by adding an amount of \$1,002,500 for a total amount up to \$1,957,888, for qualifying migrant services expenses through March 31, 2022. A proposed budget for the grant is attached hereto and incorporated herein for all purposes as **Attachment I** and is hereby approved. A formal final budget which will include a department specific fund, an Internal Order number, and General Ledger numbers will be submitted by the department upon award.

**SECTION 2.** An amendment to a professional services agreement with Catholic Charities of San Antonio in an amount up to \$500,000, for a total contract value of \$700,000, for a term through March 31, 2022. The amendment in substantially final form is attached hereto and incorporated herein for all purposes as **Attachment II**.

**SECTION 3.** The City Manager or designee, or the Director of the Department of Human Services (DHS) or designee, is further authorized to initiate, negotiate, and execute any and all necessary documents and a grant contract to effectuate the acceptance of the grant referenced in Section 1 of this Ordinance and to execute amendments pertaining to this professional services agreement to include a) carry-over funds, when ascertained and approved by the funding agency through a revised notice of award; b) line item budget revisions authorized by the funding agency; c) modifications to the performance measures authorized by the funding agency and listed in the grant contract so long as the terms of the amendment stay within the general parameters of the intent of the grant; d) no cost extensions; e) amendments which will provide supplemental grant funds to the grant by the funding agency in an amount up to 20% of the total amount initially awarded to the grant; f) reimbursement increases of administrative funds for each participant served; g) amendments funding one time equipment purchases or defined program services; and h) changes in regulations mandated by the funding agency.

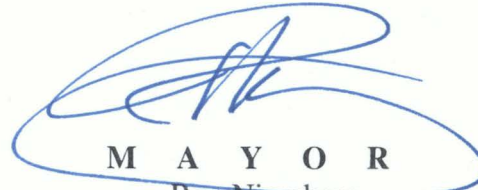
**SECTION 4.** Should funding be awarded, upon acceptance of this award, Fund 2205438021 entitled "Emergency Food and Shelter Program" is hereby designated for use in the accounting for the fiscal transaction, upon which the award amount not to exceed \$1,002,500.00 will be appropriated in said fund. Funding for services is supported by the DHS General Fund and eligible for reimbursement through the EFSP, contingent upon approval.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific

SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED** this 13<sup>th</sup> day of January, 2022.



M A Y O R  
Ron Nirenberg

**ATTEST:**



Debbie Racca-Sittre, Acting City Clerk

**APPROVED AS TO FORM:**



for Andrew Segovia, City Attorney



## City of San Antonio

### City Council Meeting January 13, 2022

15.

**2022-01-13-0010**

Ordinance approving the request and acceptance of reimbursement funding from the National Board of Emergency Food and Shelter Program reimbursement funds through the American Rescue Plan Act (ARPA) by adding an amount of \$1,002,500 for a total amount up to \$1,957,888, for qualifying migrant services expenses through March 31, 2022 and amending a professional services agreement with Catholic Charities Archdiocese of San Antonio, Inc. in an amount up to \$500,000, for a total contract value of \$700,000, for a term through March 31, 2022. Funding for reimbursement will be requested through the Federal Emergency Management Agency's Emergency Food and Shelter Program. [Lori Houston, Assistant City Manager; Melody Woosley, Director, Human Services]

Councilmember Rocha Garcia moved to Approve on the Consent Agenda. Councilmember Cabello Havrda seconded the motion. The motion carried by the following vote:

**Aye:** Nirenberg, Bravo, McKee-Rodriguez, Viagran, Rocha Garcia, Castillo, Cabello Havrda, Sandoval, Pelaez, Courage, Perry

# ATTACHMENT I

EFSP/ARPA Grant  
January 1, 2021 - March 31, 2022

	BUDGET	Adjustment	Revised Budget
REVENUES:			
4501000 Grants Revenue	\$955,388	\$1,002,500	\$1,957,888
<b>TOTAL REVENUES</b>	<b>\$955,388</b>	<b>\$1,002,500</b>	<b>\$1,957,888</b>

APPROPRIATIONS:			
13800000XXXX EFSP - ARPA Grant			
5101010 Regular Salaries	\$147,764	\$55,500	\$203,264
5101020 Overtime SAPD	\$245,000	\$246,000	\$491,000
5202010 Temporary Services	\$271,005	\$201,000	\$472,005
5202020 Contractual Services	\$205,000	\$500,000	\$705,000
5204010 Linen & Laundry Services	\$13,059		\$13,059
5204060 Cleaning Services	\$11,900		\$11,900
5206010 Rental of Facilities	\$38,665		\$38,665
5208530 Alarm & Security Services	\$10,245		\$10,245
5407032 DW Other	\$12,750		\$12,750
<b>TOTAL 13800000XXXX</b>	<b>\$955,388</b>	<b>\$1,002,500</b>	<b>\$1,957,888</b>

<b>TOTAL APPROPRIATIONS</b>	<b>\$955,388</b>	<b>\$1,002,500</b>	<b>\$1,957,888</b>
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# ATTACHMENT II

**AMENDMENT #1  
TO PROFESSIONAL SERVICES CONTRACT  
WITH  
CATHOLIC CHARITIES ARCHDIOCESE OF SAN ANTONIO, INC.**

**CFDA #97.024 – Emergency Food and Shelter Program**

This amendment (“Amendment”) of the Professional Services Contract is entered into by and between the City of San Antonio, a Texas municipal corporation, (hereinafter referred to as “City”) acting by and through its designated representative, the Director of the Department of Human Services, and Catholic Charities Archdiocese of San Antonio, Inc. (hereinafter referred to as “Contractor”) acting by and through its designated representative pursuant to Ordinance \_\_\_\_\_, dated January \_\_\_, 2022.

WHEREAS, the City presently contracts with Contractor for the Migrant Population Coordination and Shelter (Emergency Food and Shelter Program) project pursuant to a Professional Services Contract (hereinafter referred to as “Contract”) that was executed on September 8, 2021 pursuant to Ordinance 2021-08-19-0582; and

WHEREAS, the Contract commenced immediately upon execution and terminated on December 31, 2021; and

WHEREAS, the City and Contractor wish to modify and extend the Contract as set forth herein;  
NOW, THEREFORE:

City and Contractor agree to amend the Contract as follows:

1. Section 1.1 is deleted in its entirety and replaced with the following sentence:

This CONTRACT shall commence immediately upon execution and shall terminate on March 31, 2022 unless earlier termination shall occur pursuant to any provision hereof.

2. The first paragraph in Section 3.1 is deleted in its entirety and replaced with the following sentence:

In consideration of CONTRACTOR’s performance in a satisfactory and efficient manner, as determined solely by Director, of all services and activities set forth in this CONTRACT, CITY agrees to pay CONTRACTOR an amount not to exceed **\$700,000.00** as total compensation, to be paid to CONTRACTOR.

3. All other terms, conditions, covenants and provisions of the Contract are hereby continued and shall remain in effect in their original form, except for the provisions modified by this Amendment.

This Amendment is effective December 31, 2021.

**CITY OF SAN ANTONIO:**

**CATHOLIC CHARITIES ARCHDIOCESE  
OF SAN ANTONIO, INC.:**

\_\_\_\_\_  
Melody Woosley, Director  
Department of Human Services

\_\_\_\_\_  
J. Antonio Fernandez, CEO/President

Date:\_\_\_\_\_

Date:\_\_\_\_\_

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Assistant City Attorney